

**NEW YORK-NEW JERSEY TRAIL CONFERENCE
ECOLOGICAL STEWARDSHIP COMMITTEE CHARTER
(The Ecological Stewardship Committee is a Committee of the Corporation)**

Purpose The Ecological Stewardship Committee is responsible for guidance on programs and policies that improve the ecological, science-based care of natural areas in which the Trail Conference is active.

Responsibilities – The Committee shall be accountable to the Executive Director to:

- Develop and oversee programs and policies concerning ecological, science-based care of natural areas, and assist Trail Conference staff to participate in stewardship programs.
- Monitor and oversee the efficacy of stewardship programs, determine changes and work with the Executive Director to ensure that staff and volunteers responsible for the programs are recruited and trained.
- Make recommendations on the integration of ecological stewardship components into other Trail Conference programs and make recommendations to other Trail Conference committees on topics related to such stewardship as needed.
- Assist with planning needs as part of the annual and strategic planning cycles. This may include preparing proposals for annual capital budgets and for providing, from time to time, budget estimates for equipment and services recommended by the Executive Director and the Committee.
- Should the Committee dissolve at the discretion of the Executive Director, its work and deliverables will be transitioned and archived to ensure continuity.

Membership

- The Committee will be comprised of three or more members.
- A Committee chair will be nominated annually by the Executive Director for Board approval.
- The Executive Director will appoint a staff member as a Committee member to serve as his/her primary liaison and will designate project managers as needed.
- Others with relevant skills, expertise and/or interest may be appointed by Committee resolution, or by the Executive Director, or by the Board chair.
- Composition of the Committee should be reviewed periodically to consider the need to bring on new members to broaden expertise and address anticipated needs.

Meetings

- The Committee will determine the frequency, times, and locations of its meetings.
- The Committee chair will convene meetings, prepare meeting agendas in consultation with the staff liaison, and work with members to set priorities.
- The chair may designate any Committee member as the temporary chair to facilitate a meeting.
- A quorum will consist of a majority of all Committee members (present in person or by electronic means) and a majority vote of such members so constituting a quorum shall be necessary for action on agenda items.
- Work of the Committee can be done in person or by electronic means.
- The Committee will keep minutes or work logs and submit reports as needed.

This charter approved and adopted on 1/31/2017 by the Board of Directors